

## **GLITTERBALL DISCO BOOKING ADVICE**

### **Does the DJ allow music requests?**

Music is arguably the most important element of your event so this should be one of the first questions to ask. Getting the right blend of music can either make or break your event so you and your guests should have a say in the choice of music. A competent DJ will have a wide spectrum of music to cover most styles and tastes so there should be no problems in meeting your requirements. My best nights as a DJ have come from finding a balance between a client's choice of music, requests from guests on the evening and my own ability as a professional DJ to read the crowd and tailor the music accordingly. Apart from anything else, requests help me develop a rapport with the audience and are a valuable source of feedback.

Once a booking has been made I will quickly establish as much as possible about the clients' musical preferences. Sometimes it's as much a case of what music I shouldn't play for your event as what music you do want to hear. If a client has any specific requests then clearly it's important to identify these as early as possible to avoid disappointment. Imagine me turning up to your wedding to find out I don't have your all important first dance... it's a DJ's worst nightmare!

### **Will my booking be confirmed in writing?**

As a minimum requirement, any reputable DJ will confirm your booking in writing along with the details of your initial correspondence such as start and finish times, venues, cost etc.

For additional peace of mind, when you book my services, you will receive a written contract.

### **Is your equipment safe?**

DJs by the nature of their job are surrounded by numerous items of electrical equipment. For their own safety and that of the general public it's important that this equipment meets the necessary safety standards. Portable Appliance Testing (PAT) is a legal requirement and many venues are understandably asking DJs, bands and entertainers to supply PAT certificates before they are allowed to perform. At Glitterball Disco, all electrical equipment is regularly PAT tested to ensure the highest standards of safety. In addition, I carry an electrical fire extinguisher at all times in case of emergencies.

### **Do you carry Public Liability Insurance?**

Many hotels, corporate and large venues insist DJs are fully insured. If your DJ arrives to set up on your big day and is unable to produce evidence of Public Liability Insurance (PLI), they may be refused entry. You can obviously imagine what a disaster that would be! What if the DJ causes damage through negligence, a guest trips over a speaker stand or something worse happens? It's in your interests to ensure you hire an insured DJ.

### **What happens if the DJ is taken ill and is unable to perform at my function?**

In my many years of working I have never let down a client or been unable to attend a function. Having said that, I could break my leg tomorrow! As a member of SEDA (South East Disco Association), if I am unable to honour your booking due to injury or other unforeseen circumstances, I will endeavour to find you a fellow professional who is committed to the same high standards as myself.

### **Will the DJ dress appropriately for my function?**

Whether it's a black tie event or a casual birthday party, a professional DJ should ensure they fit in with the dress code for your function (and yes, that includes fancy dress parties!!).

### **Can I meet the DJ ahead of my event?**

Whilst there are sometimes constraints, such as distance, a professional DJ will, where possible, make every effort to meet with you (ideally at the venue) before the function. Meeting at the venue will ensure there are no nasty surprises on the night such as restricted access, availability of power supply. I am happy to meet up with you ahead of your special event, listen to your individual needs, answer your questions and provide advice where appropriate on how to get the best out of your event.

### **How much do you charge?**

Unfortunately, as with most things in life, the old saying "you get what you pay for" applies to hiring a disco and you'll be very fortunate if the cheapest turns out to be the best. Whilst most people will understandably be working to a budget, hiring a cheap DJ can be a false economy. Your function is important so consider the overall cost of your event and ensure you allocate a reasonable amount for your entertainment. Don't let a cheap and cheerful DJ spoil your event.

In order to provide you with a quote I will need to know some basic information such as start and finish times, set up time, any additional services, distance of venue etc. All of these factors can be discussed with you over the phone or via email following which a quote for your event can be agreed.

Once you've decided you want to book my services, I will send you a contract of service and request that you return this along with deposit cheque of 25% of the overall cost. Your booking will then be confirmed in writing, with the balance of payment falling due on the date of your event.



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